

স্থাপিত ঃ ১৯৯২ Estd.: 1992 Ph.: (0374) 2801459 (O) 9954295461 (M)

Enail.ID: <u>duliajangirlscollege@yahoo.com</u> Website: https://duliajangirlscollege.org

IQAC Email ID:

igac.duliaiangirlscollege92@gmai.com

Regd. Under Societies Act No. RS/DIB/255/40 of 1998-99 Permanent Affiliated to D. U. No. DU/RG/DCDC/DGC/Perm.AFF/2010-2011 Included under Sec 2 (F) 12 B of the UGC Act, 1956, No. 8-394/2010 (CPP-I/C) P. O. DULIAJAN - 786 602, DIST. DIBRUGARH (ASSAM)

Statutory Declaration under Section 4(1) (b) of the Right to Information Act-2005

The particulars of the Organization, Functions and Duties.

Name of the Institution: Duliajan Girls' College, Duliajan

Function/Services:

A higher education institution – a rural based Degree Arts College, having Permanent Affiliation with Dibrugarh University (Assam)

The college discharges its functions in accordance with the Rules and Regulations provided in the Government of Assam/Assam State University Act Amended up-to-date from time to time, under instructions/circulars issued by the (a) Directorate of Higher Education, Government of Assam and (b) Dibrugarh University (Assam).

Duties:

The college tries to help students attain knowledge and skills so as to make them employable and responsible citizens, through a modern and quality teaching learning process; and to provide them guidance for progression in life and career.

Profile of the Institution:

- a. Affiliated to Dibrugarh University, Assam
- b. Registered with UGC 2(f) and 12(b)

Head of the Institution:

Principal, Duliajan Girls' College, Duliajan

District: Dibrugarh, Assam

Phone No: 9954295461 Pin:786602 E mail: lakhimiphukon55@gmail.com Website: www.duliajangirlscollege.org

Working hours: College Office

Class time

: 8 am - 4 p.m.

: 8 am - 4 p.m.

Holiday:

The college remain closed on Sunday and Public holidays as declared by the Dibrugarh University / Government of Assam. Library remain open on all working days during class hours.









দুলীয়াজান ছোৱালী মহাবিদ্যালয় DULIAJAN GIRLS' COLLEGE

9954295461 (M)
Enail.ID: duliajangirlscollege@yahoo.com

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P. O. DULIAJAN - 786 602, DIST. DIBRUGARH (ASSAM)

Courses Offered: Undergraduate Programmes.

- B A (Hons): Assamese, English, Sociology, Home-Science, Economics, and Political Science.
- BA General: Assamese, Hindi, Bengali, English, Sociology, Home Science, Political Science, Economics, Education, Advanced Language (Hindi, Assamese), Alternative English.
- Skill Enhancement Course: Human Rights, Travel and Tourism Management, NSS, Web Designing, TELG.
- **Certificate Course**: Spoken English, Travel and Tourism, Women and Children's Clothing, Food Processing and Preservation.

<u>Public Information Officer</u>: Principal, Duliajan Girls' College, Duliajan 786602

Appellate Officer: Secretary, Duliajan Girls' College, Duliajan, Dist: Dibrugarh, Assam, Pin: 786602

RTI Policy, Duliajan Girls' College

The Right to Information Act 2005, instructs on time response to citizens while requesting for information on functioning of government offices or institutions. This initiative is taken up by the Department of Public Grievance, Ministry of Personal Department of Personal and Training and Pensions in order to provide a RTI Portal Gateway to the citizens for quick search of information. It is mandatory to provide RTI related information to the seekers.

Objectives of RTI-

- To promote the transparency and accountability of the working process of the government.
- The college will accept the RTI petition from the citizen according to the provision of the act.

PROCESS-

- The RTI fees should be paid in the form of PO/DD/MO etc.to the appropriate authority.
- Should furnish the full name and address, contact details, email address of the applicant and sign the application clearly.
- The information should be provided to the seekers within 30 days as per the laws laid by the government.
- The applicant must be an Indian citizen.



PRINCIPAL DULLAJAN GIRLS COLLEGE P.O. DULLAJAN

DULIAJAN GIRLS' COLLEGE (UNDER DIBRUGARH UNIV