



# দুলীয়াজান ছোৱালী মহাবিদ্যালয় DULIAJAN GIRLS' COLLEGE

স্থাপিত : ১৯৯২ Estd. 1992

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Regd. Under Societies Act No. RS/DIB/255/40 of 1998-99  
Permanent Affiliated to D. U. No. DU/RG/DCDC/DGC/Perm.AFF/2010-2011/8096-102  
Included under Sec. 2 (F) 12 B of the UGC Act, 1956, No. 8-394/2010 (CPP-1/C)

P. O. DULIAJAN - 786 602, DIST. DIBRUGARH (ASSAM)

e-mail : duliajangirlscollege@yahoo.com # Website : www.dgcollege.in

Ph. : (0374) 2801459 (O)

IQAC Email ID: iqac.duliajangirlscollege92@gmail.com

Cell : 94350 51798 (Co-ordinator)

Ref: DGC / IQAC / MINUTES-01/16

DATE: 28.01.2016

### MINUTES OF IQAC CORE MEETING HELD ON 28<sup>TH</sup> January 2016

A meeting of the IQAC Core Committee was held on 28<sup>th</sup> January 2016, at 11am in the IQAC room to discuss and to execute the proposed action plan for the session 2016-2017.

#### Members Present in the Meeting:

Members	Designation	Signatures
Dr. Lakhimi Phukon	Chairperson & Principal	
Mrs. Jayashree Baishya	Convenor: IQAC Co-Ordinator HOD of English Dept.	
<b><u>Members of Management</u></b>		
Mr. Bhupen Saikia	President, G.B.	
Mrs. Sujata Borkotoky	Assistant Co-Ordinator, & Vice Principal	
<b><u>Teachers Representative</u></b>		
Dr. Minakshi Dutta Barman	Asstt. Professor, (Department of Assamese), HOD.	
Dr. Deepika Dutta Saikia	Asstt. Professor, (Department of Economics), HOD.	
Mr. Rameswar Baruah	Asstt. Professor, (Department of Education), HOD.	
Mr. Purna Kanta Mahanta	Asstt. Professor, (Department of Political Science), HOD.	
Mrs. Anumoni Gogoi	Asstt. Professor, (Department of Home Science), HOD.	
Mr. Amrit Chandra Kalita	Asstt. Professor, (Department of Hindi), HOD.	
Mr. Haradhan Chandra Mandal	Asstt. Professor, (Department of Bengali), HOD.	
<b><u>External Members</u></b>		
Dr. Amrit Kumar Gogoi	Retd. Principal, Duliajan College	
Dr. Rashmi Thakuria	Sub Divisional Medical Officer	
Mr. Aditya Goswami	Industrialist	
<b><u>Alumnae</u></b>		
Mrs. Rashmi Rekha Dutta	Asstt. Prof. (Department of Education)	
<b><u>Stakeholder</u></b>		
Mr. Dilip Gogoi	President, Parents' Committee	



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### 1. To Introduce Healthy Services.

To provide another facility of cold filtered drinking water for all.

#### ACTION: 1

A water cooler was installed in the college after obtaining money from the College Development Fund. The Infrastructure Committee took up steps to complete the work.

### 2. To apprise the activities of Cells / Committees to assess the college by NAAC

#### ACTION: 2

The SSR was submitted to IQAC by all the heads of seven criterions and the IQAC Coordinator corrected the mistakes and added necessary information's.

### 3. To Implement Healthy Practices in the College Campus :

#### ACTION: 3

Healthy practices to be taken up in order to maintain clean and green environment and plant few evergreen trees. This was initiated by NSS unit and Department of Environmental Studies.

#### APPRAISAL:

1. The guidelines for the Code of Conduct have been reviewed with few changes done.
2. A guideline for ICC (Anti-Sexual Harassment Cell) has been reviewed with a few additions of measures taken up by the Govt. of India.
3. It is reported that an Aids Awareness Programme was organized by the NSS Unit of the college on 05.01.16
4. On 09.01.16 a programme on physiotherapy was held on adopting 'Correct Postures' during work or activities. This programme was organized by NSS Unit.
5. The College Week was held from 16<sup>th</sup> to 22<sup>nd</sup> January 2016. A Newsletter 'MILESTONE' was released by the English Dept. in the opening session of College Week.
6. The Department of English released the newsletter 'MILESTONE' on 22.01.16 on the occasion of the College Week concluding function.
7. The Late Nitya Dutta Memorial All Assam Quiz Competition was held on 23.03.16. It was organized by AASU and IQAC, Duliajan Girls' College.
8. Miss. Harshdeep Kaur from the department of English was felicitated with the award Shyamanda Baishya Memorial Highest marks in English Major, an amount of Rs. 3,000/- on 22.01.16
9. A free health check up and talk on different women related diseases will be done by Dr. Anindita Priyadarshini Das, a reputed Gynaecologist. The programme will be organized on 30.01.16