



দুলীয়াজান ছোৱালী মহাবিদ্যালয় DULIAJAN GIRLS' COLLEGE

স্থাপিত : ১৯৯২ Estd. 1992

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Regd. Under Societies Act No. RS/DIB/255/40 of 1998-99

Permanent Affiliated to D. U. No. DU/RG/DCDC/DGC/Perm.AFF/2010-2011/8096-102

Included under Sec. 2 (F) 12 B of the UGC Act, 1956, No. 8-394/2010 (CPP-I/C)

P. O. DULIAJAN - 786 602, DIST. DIBRUGARH (ASSAM)

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IQAC e-mail ID: iqac.duliajangirlscollege92@gmail.com

Cell : 94350 51798 (Co-ordinator)

Ref: DGC / IQAC / MINUTES-04/16

DATE: 22.11.2016

MINUTES OF IQAC CORE MEETING HELD ON 22nd November, 2016

The meeting of the IQAC Committee was held on 22nd November, 2016 at 11.00 a.m. in the IQAC room of the college.

Members Present in the meeting:

Members	Designation	Signatures
Dr. Lakhimi Phukon	Chairperson & Principal	
Mrs. Jayashree Baishya	Convenor: IQAC Co-Ordinator HOD of English Dept.	
<u>Members of Management</u>		
Mr. Bhupen Saikia	President, G.B.	
Mrs. Sujata Borkotoky	Assistant Co-Ordinator, & Vice Principal	
<u>Teachers Representative</u>		
Dr. Minakshi Dutta Barman	Asstt. Professor, (Department of Assamese), HOD.	
Dr. Deepika Dutta Saikia	Asstt. Professor, (Department of Economics), HOD.	
Mr. Rameswar Baruah	Asstt. Professor, (Department of Education), HOD.	
Mr. Purna Kanta Mahanta	Asstt. Professor, (Department of Political Science), HOD.	
Mrs. Anumoni Gogoi	Asstt. Professor, (Department of Home Science), HOD.	
Mr. Amrit Chandra Kalita	Asstt. Professor, (Department of Hindi), HOD.	
Mr. Haradhan Chandra Mandal	Asstt. Professor, (Department of Bengali), HOD.	
<u>External Members</u>		
Dr. Amrit Kumar Gogoi	Retd. Principal, Duliajan College	
Dr. Rashmi Thakuria	Sub Divisional Medical Officer	
Mr. Aditya Goswami	Industrialist	
<u>Alumnae</u>		
Mrs. Rashmi Rekha Dutta	Asstt. Prof. (Department of Education)	
<u>Stakeholder</u>		
Mr. Dilip Gogoi	President, Parents' Committee	



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1. At the outset, the IQAC coordinator placed the observations about the activities of progress for the Academic and Administrative audit to be done by NACC Pre-Peer team. She mentioned that three-day interactions with the members would be done. After a tale-conversation with Director of College Development Council, Dibrugarh University, necessary steps were taken and all the faculty members were divided into groups and assigned the activities as per the Criteria of SSR and asked them to submit it properly.
2. As per the second agenda, there is a need of proper facility to maintain waste management within the college campus and the vicinity of the college.

ACTION -1

For waste management it has been decided to place 16 numbers of dustbins within the college campus and the neighboring areas of the college along with the adopted village. These dustbins were donated from NSS unit fund.

3. The Vigilance Awareness Week was celebrated on 1st November 2016 in collaboration with Oil India Limited Duliajan . A competition was held on Slogan and Essay writing for the students. This programme was celebrated in order to bring awareness to fight the social evil of corruption.
4. A General Health Check up for staff and faculty members will be held on 26th November 2016 by B.R.C.C diagnostic centre. This will be organized by Women Cell.
5. An extension programme will be conducted by the Economics Dept. on 'Demonetization 'on 26th November 2016 at Majgaon (adopted village) to sensitize the people about the concept of demonetization developed by the Prime Minister Mr. Narendra Modi.
6. Like the previous years, Principal has suggested to gift the teachers and staff a memento with love as a sign of gratitude towards them in contributing to the all round development of the institution.