



দুলীয়াজান ছোৱালী মহাবিদ্যালয় DULIAJAN GIRLS' COLLEGE

স্থাপিত : ১৯৯২ Estd. 1992

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Regd. Under Societies Act No. RS/DIB/255/40 of 1998-99
Permanent Affiliated to D. U. No. DU/RG/DCDC/DGC/Perm.AFF/2010-2011/8096-102
Included under Sec. 2 (F) 12 B of the UGC Act, 1956, No. 8-394/2010 (CPP-I/C)

P. O. DULIAJAN - 786 602, DIST. DIBRUGARH (ASSAM)

e-mail : duliajangirlscollege@yahoo.com # Website : www.dgcollege.in

IQAC E-mail ID: iqac.duliajangirlscollege92@gmail.com

Cell : 94350 51798 (Co-ordinator)

Ph. : (0374) 2801459 (O)

DATE: 21.02.2017

Ref: DGC / IQAC/ MINUTES-06/17

MINUTES OF IQAC CORE MEETING HELD ON 21st February 2017:

A meeting was held on 21st February, 2017 at 2 p.m. in the IQAC room with the welcome of all members of IQAC.

The following issues were taken up by the discussions taking place:

1. The Chairperson informed that she has communicated with three Resource Persons – Prof. Chandana Goswami, Dean, Business Administration of Tezpur University; Prof. Sarat Kakoti, IQAC Coordinator of Dibrugarh University, Dr. Rupam Saikia CDC (Director of College Development Council, Dibrugarh University) to do the Academic and Administrative Audit. In this regard, several groups of faculty members were formed to look after various matters like hospitality, transport, cultural programme, food, accommodation etc.

The HODs were asked to prepare PPT on the activities of the departments and submit it to the Principal and IQAC Coordinator on a given date.

2. The feedback should be submitted in the college website as it is digitalized with effect from 2017 -18 onwards and the stakeholders have to respond to it for improvement and quality assurance. Initially, the feedback was done manually.
3. The convener of the meeting reported that a talk on 'Demonetization' was organized by the Economics Dept. in association with the State Bank of India on 11th January 2017.
4. A Career Counseling was done on 'Developing New India' by Rahul Bharadwaj of Kaziranga University.
5. The 19th Jat Regiment had organized a one day programme on 'Operation Sadbhavana' and contributed four toilets on 15/02/17 after an inaugural session.
6. An Awareness Programme On 'Constitutional Provision Against Sexual Harassment' will be organized by ICC (Anti Sexual Harassment Cell).Mr. Arup Phukan, Advocate, Bar Council, District High Court, will be the Resource Person and he will deliver his speech in order to create awareness among the students about the Constitutional Provision Against Sexual Harassment.
7. An outreach programme will be held in Madhuting Tea Estate by the English Dept. on 'KNOW AIDS FOR NO AIDS' on 3rd March 2017. On the same venue the Political Science Dept. will give a talk on 'Third World Feminist Perspective' of human rights.
8. The Home Science Department organized a student's activity on observation of children with special needs at Moran Blind School on 15th March 2017. This programme was done for the blind students and distributed food among them.
9. An Awareness Programme was organized by Home Science Department on 'Effect of Early Childhood Education'- development of creative ability' on March 24th at Bamhukuta Pre-Primary School.
10. An Extension Programme will take place in the adopted village on the 5th of April 2017. The Women of the "Alok" self-help group will be taught to prepare paneer and different types of cakes so that a sense of entrepreneurship develop among these women.



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Members Present in the meeting:

Members	Designation	Signatures
Dr. Lakhimi Phukon	Chairperson & Principal	
Mrs. Jayashree Baishya	Convenor: IQAC Co-Ordinator HOD of English Dept.	
<u>Members of Management</u>		
Mr. Bhupen Saikia	President , G.B.	
Mrs. Sujata Borkotoky	Assistant Co-Ordinator, & Vice Principal	
<u>Teachers Representative</u>		
Dr. Minakshi Dutta Barman	Asstt. Professor, (Department of Assamese), HOD.	
Dr. Deepika Dutta Saikia	Asstt. Professor, (Department of Economics), HOD.	
Mr. Rameswar Baruah	Asstt. Professor, (Department of Education), HOD.	
Mr. Purna Kanta Mahanta	Asstt. Professor, (Department of Political Science), HOD.	
Mrs. Anumoni Gogoi	Asstt. Professor, (Department of Home Science), HOD.	
Mr. Amrit Chandra Kalita	Asstt. Professor, (Department of Hindi), HOD.	
Mr. Haradhan Chandra Mandal	Asstt. Professor, (Department of Bengali), HOD.	
<u>External Members</u>		
Dr. Amrit Kumar Gogoi	Retd. Principal, Duliajan College	
Dr. Rashmi Thakuria	Sub Divisional Medical Officer	
Mr. Aditya Goswami	Industrialist	
<u>Alumnae</u>		
Mrs. Rashmi Rekha Dutta	Asstt. Prof. (Department of Education)	
<u>Stakeholder</u>		
Mr. Dilip Gogoi	President , Parents' Committee	