



দুলীয়াজান ছোৱালী মহাবিদ্যালয় DULIAJAN GIRLS' COLLEGE

স্থাপিত : ১৯৯২ Estd. 1992

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Regd. Under Societies Act No. RS/DIB/255/40 of 1998-99

Permanent Affiliated to D. U. No. DU/RG/DCDC/DGC/Perm AFF/2010-2011/8096-102

Included under Sec. 2 (F) 12 B of the UGC Act, 1956, No. 8-394/2010 (CPP-I/C)

P. O. DULIAJAN - 786 602, DIST. DIBRUGARH (ASSAM)

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IQAC E-mail ID: iqac.duliajangirlscollege92@gmail.com

Cell : 94350 51798 (Co-ordinator)

Ref: DGC / IQAC/ MINUTES-13/18

DATE: 05.01.2018

MINUTES OF IQAC CORE MEETING HELD ON 5th January, 2018:

A meeting of the IQAC Coordinator and members were held on 05.01.18 at 11.00 a.m. in the IQAC room. The following issues were discussed.

1. The College Week will be held from 18th January to 24th January 2018. The major activities to be held will be on athletics, cultural, common room, and literary activities.
2. A Parent – Teacher meeting will be held on 19th January 2018 in the presence of Governing Body President.
3. On 17th February 2018, a one day NSS Orientation programme for NSS volunteers will be held. They will be informed about their rules and responsibilities of NSS.
4. A NSS special camp will be held at Garhbasti Gaon. Dustbins will be distributed and, Socio-economic survey of the villagers will be done, in order to assess their economic status and measures would be taken to improve it. The NSS volunteers will provide some skills of handicraft to the villagers. A Sanitation programme will be done to check if proper sanitation is followed by the villagers or not. 42 numbers student volunteers will participate in the programme.
5. A Career Counselling Programme will be organized on 03.03.18. The programme will be on 'Easy Way to Numerical Solution' under the guidance of Arohan.
6. A Career Counseling Programme will be held on 23.03.18 on 'Brain Skill Development and Personality Development'. This training programme will be undertaken by the IQAC and the resource person Mr. Rahul Bharadwaj from Kaziranga University will be invited.
7. A free dental checkup will be conducted in Bamhukuta LP School (adopted village) on 29-03-18 for better dental health of the children.
8. A Yoga and Meditation Camp will be held by Yoga and NSS Unit from 17th to 21st March for better physical and mental health in the adopted village at Garhbasti.
9. From 1st May to 31st July, a 100 hours Swach Bharat Summer Internship Programme will take place. Certain programmes like Street play, Cleanliness drive, Swachta Abhijan will take place during the programme.



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Members Present in the meeting:

Members	Designation	Signatures
Dr. Lakhimi Phukon	Chairperson & Principal	
Mrs. Jayashree Baishya	Convenor: IQAC Co-Ordinator HOD of English Dept.	
<u>Members of Management</u>		
Mr. Bhupen Saikia	President, G.B.	
Mrs. Sujata Borkotoky	Assistant Co-Ordinator, & Vice Principal	
<u>Teachers Representative</u>		
Dr. Minakshi Dutta Barman	Asstt. Professor, (Department of Assamese), HOD.	
Dr. Deepika Dutta Saikia	Asstt. Professor, (Department of Economics), HOD.	
Mr. Rameswar Baruah	Asstt. Professor, (Department of Education), HOD.	
Mr. Purna Kanta Mahanta	Asstt. Professor, (Department of Political Science), HOD.	
Mrs. Anumoni Gogoi	Asstt. Professor, (Department of Home Science), HOD.	
Mr. Amrit Chandra Kalita	Asstt. Professor, (Department of Hindi), HOD.	
Mr. Haradhan Chandra Mandal	Asstt. Professor, (Department of Bengali), HOD.	
<u>External Members</u>		
Dr. Amrit Kumar Gogoi	Retd. Principal, Duliajan College	
Dr. Rashmi Thakuria	Sub Divisional Medical Officer	
Mr. Aditya Goswami	Industrialist	
<u>Alumnae</u>		
Mrs. Rashmi Rekha Dutta	Asstt. Prof. (Department of Education)	
<u>Stakeholder</u>		
Mr. Dilip Gogoi	President, Parents' Committee	