



# দুলীয়াজান ছোৱালী মহাবিদ্যালয় DULIAJAN GIRLS' COLLEGE

স্থাপিত : ১৯৯২ Estd. 1992

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Regd. Under Societies Act No. RS/DIB/255/40 of 1998-99

Permanent Affiliated to D. U. No. DU/RG/DCDC/DGC/Perm.AFF/2010-2011/8096-102

Included under Sec. 2 (F) 12 B of the UGC Act, 1956, No. 8-394/2010 (CPP-I/C)

P. O. DULIAJAN - 786 602, DIST. DIBRUGARH (ASSAM)

e-mail : duliajangirlscollege@yahoo.com # Website : www.dgcollege.in

IQAC E-mail ID: iqac.duliajangirlscollege92@gmail.com

Cell : 94350 51798 (Co-ordinator)

Ph. : (0374) 2801459 (O)

Ref: DGC / IQAC / MINUTES-17/19

DATE: 04.05.2019

### MINUTES OF IQAC CORE MEETING HELD ON 4<sup>TH</sup> May 2019:

A meeting of the IQAC was called by the IQAC coordinator on 04.05.2019 at 11 a.m. in the IQAC room to discuss the following issues:

1. The chairperson conveyed in the meeting that, a One Day Orientation Workshop on SWAYAM MOOCs was held on 21.02.19 .

The resource persons were Dr.Moromee Gogoi, Assistant Professor DODL, Dept of Computer Science Dibrugarh University and Dr. Shruti Dhara Mahanta, Assistant Professors, Department of Education, Dibrugarh University. The participants were from a number of colleges. This workshop was on effectiveness of online learning courses.

2. The convener informed that the International Women's Day celebrated on 08.03.19. On this occasion, three women entrepreneurs were felicitated with a view to encourage and motivate the students to develop the skill of entrepreneurship.They delivered a lecture on their domain.
3. A Career Counseling Programme was conducted on 13.03.19 by two reputed faculty members from Kaziranga University. They were Mr. Rupam Saikia and Mr. Bhaskar Jyoti Saikia. Both counseled the students on their future prospects regarding several courses which they may undertake.
4. In the evening on the same day the 13<sup>th</sup> of March 2019, an organ donation talk was organized by Miss Priyanka Borah and Miss Nabanita Baruah from Jubilee Foundation an NGO form Guwahati. Through this programme, students were inspired to donate organs which may save thousands of lives by the donation of ligaments, tissues, tendons, skin, kidney, liver etc.
5. It was informed that a five days special camp from 16<sup>th</sup> March to 20<sup>th</sup> March was organized by NSS Unit along with Eco Club in the adopted village at Da Hukuta Gaon. This camp was taken up to inspire the population of the village to be conscious for preserving the eco diversity.
6. A Career Counseling Programme took place on 18<sup>th</sup> March 2019 by the organization 'AROHAN'. There were four counselors who joined and delivered a lecture on different scope of education to find economically independent and sustainable livelihood. The counselors were Mr. Chirag Phukan, Dr. Jeshan Phukan, Mr. Biman Gogoi and Miss Nimikha Saikia.
7. A sensitization programme was held to take a pledge for the voting rights and the oath taking was done in three languages on 29<sup>th</sup> March 2019



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8. A Programme on nutritional education was held on 8<sup>th</sup> April to make the villagers aware of the Role of Food Habits and its Importance on Nutritional Status and well being of Human beings. This programme was conducted by the Home Science Department.
9. The convenor reported that a dental check-up took place on 9<sup>th</sup> April at Bamhukuta Lower Primary School of the adopted village as a follow up programme which was held earlier. Dr. Navneet Swargiri, Dentist, OIL Hospital was the physician and free medicines were distributed to the children along with a talk on 'Dental Health'
10. A Career Counselling Programme was conducted by ITM Skills Academy on 20<sup>th</sup> April 2019. The resource person was Miss Jayanti Bhattacharjee who presented on recruiting procedure of joining ICICI and Axis Bank.
11. The convener suggested to celebrate 'Mensural Hygiene Day' at Adarsha Balika Vidyalaya on 21<sup>st</sup> May 2019 by inviting a renowned gynecologist Dr. Leena Das to Offer her Valuable talk on the same. The target group will be the adolescent students of the said school.
12. The convener informed that a National Level Seminar will be held on 26<sup>th</sup> and 27<sup>th</sup> of April 2019 by the Department of Home Science. Several resource person will be invited to grace the event from within and around the state. The advertisements are already given and abstracts of research paper from participants are being collected from different corners of the country. The title of the seminar will be "Ethnic Costumes of North East India: Artistic Craftsmanship and Aesthetic Value". A book will be prepared from the proceedings of the paper presentators on the seminar. Professors S. Amsamoni, Dept.of Textile and Clothing from Abhinashilingam Institute for Home Science and Higher Education for Women, Tamil Nadu, will be invited as the Chief Guest lecturer.
13. The Convener reported that the Home Science Department will conduct a student activity on the observation of children with special needs at 'ASWASH' an NGO in the Dibrugarh District Headquarters.
14. 'No Tobacco Day' will be celebrated on 31<sup>st</sup> May 2019. The NSS Unit will take the initiative to organize an oath taking programme for girls on the same day. The students will be made to take pledge on not to use tobacco or get involved in any substance abuse.
15. The world Environmental Day will be celebrated on 5<sup>th</sup> June 2019. Tree plantation will be done in the college premises by the Tai Ahom Chatra Sangstha to contribute to a better environment and surrounding for the future generation.
16. On 20<sup>th</sup> June 2019, an Induction programme for Fresher's (XI, Degree First semester) will be conducted. Guardians and students should be present in the programme and the faculty members are instructed by the IQAC Coordinator to be present on the day.
17. The 5<sup>th</sup> International Yoga Day will be celebrated on 21<sup>st</sup> June 2019. It will be organized by NSS Unit and Yoga Unit of the college. Asanas will be performed in the college field under the supervision of the Yoga instructor.
18. The Home Science Department will inaugurate a six month certificate course on 'Women and Children's Clothing' on 25<sup>th</sup> September, 2019.





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### Members Present in the meeting:

Members	Designation	Signatures
Dr. Lakhimi Phukon	Chairperson & Principal	
Mrs. Jayashree Baishya	Convenor: IQAC Co-Ordinator HOD of English Dept.	
<b><u>Members of Management</u></b>		
Mr. Bhupen Saikia	President, G.B.	
Mrs. Sujata Borkotoky	Assistant Co-Ordinator, & Vice Principal	
<b><u>Teachers Representative</u></b>		
Dr. Minakshi Dutta Barman	Asstt. Professor, (Department of Assamese), HOD.	
Dr. Deepika Dutta Saikia	Asstt. Professor, (Department of Economics), HOD.	
Mr. Rameswar Baruah	Asstt. Professor, (Department of Education), HOD.	
Mr. Purna Kanta Mahanta	Asstt. Professor, (Department of Political Science), HOD.	
Mrs. Anumoni Gogoi	Asstt. Professor, (Department of Home Science), HOD.	
Mr. Amrit Chandra Kalita	Asstt. Professor, (Department of Hindi), HOD.	
Mr. Haradhan Chandra Mandal	Asstt. Professor, (Department of Bengali), HOD.	
<b><u>External Members</u></b>		
Dr. Amrit Kumar Gogoi	Retd. Principal, Duliajan College	
Dr. Rashmi Thakuria	Sub Divisional Medical Officer	
Mr. Aditya Goswami	Industrialist	
<b><u>Alumnae</u></b>		
Mrs. Rashmi Rekha Dutta	Asstt. Prof. (Department of Education)	
<b><u>Stakeholder</u></b>		
Mr. Dilip Gogoi	President, Parents' Committee	